

Alfredo

Gardiner, ME 04345

Successful warehouse manager offering a strong background in supervising and mentoring employees. Talented in promoting safety, efficiency, accuracy and company rules. Accomplished in performing regular inventory counts and maintaining records with a high level of accuracy.

EXPERIENCE

Pine State Beverage, Gardiner, ME — Warehouse Associate

August 2018 - October 2019

Inspected and moved products to designated areas in warehouse

Unloaded freight using pallet jacks to transport heavy items

Staged products between receiving, storage and shipping areas accurately

Cleaned and maintained warehouse in compliance with OSHA standards

Contributed ideas on ways to improve/ optimize warehousing procedures

Affixed accurate labels to packages to prevent unnecessary delays

Loaded items into trucks according to planned delivery schedules

Cumberland Farms Distribution Center , Westboro, MA — Warehouse Foreman

February 2007 - August 2016

Tracked inventory, conducted cycle counts and audits and resolved issues to maintain accurate records

Planned stock quantities according to marketplace demand and sales forecasts

Provided subject matter expertise on inventory levels and processes to internal and external customers to meet divers requirements and smooth processes

Maintained accurate and current order and shipment forms, inventory documentation and customer records

Oversaw more the \$10,000,000 in inventory and supervised 30 or more employees in 70,000 square foot warehouse

**CERTIFICATE –MANUFACTURING TECHNOLOGY – BASIC OFFERED BY
DESTINATION OCCUPATION AND MANUFACTURERS ASSOCIATION OF MAINE
TAUGHT VIA NORTHEAST TECHNICAL INSTITUTE**

APRIL 2020 - MAY 2020

Topics covered: Workplace Skills and Communication, Introduction to Lean Manufacturing, Safety Practices and Regulations, PPE, Lockout/Tagout, Hazardous Communication and Precision Measurement

SKILLS

Budget Controls

Safety standards

Mentoring and training

Task delegation and
prioritization

